PRINCE2® Foundation - latest version
Course Syllabus

3 Days Duration

PRINCE2 OVERVIEW

- Project definition
- Key Project Failure Areas
- Project Success Factors
- The Project Management Triangle
- The PRINCE2 Structured approach
- PRINCE2 Processes, Techniques and Components

STARTING UP A PROJECT

- The Project Mandate
- The Project Brief
- The Organisational Component
- The Customer/Supplier Structure
- The Project Board
- The Project Manager
- The Team Manager
- The Project Team
- Project Support
- Project Assurance

INITIATING A PROJECT

- The Business Case
- Cost/Benefit Analysis
- Risk Management
- Setting up the Filing System
- Using Configuration Management
- The Project Initiation Document
- The Initiation Stage

DIRECTING A PROJECT

- Authorisation Responsibilities
- Stage Direction
- Managing Stage Boundaries
- Providing Ad-hoc Direction

MANAGING PRODUCT DELIVERY

- Accepting A Work Package
- Executing A Work Package
- Delivering A Work Package

CONTROLLING A STAGE

- Authorising Work Packages
- Project Issues
- Assessing/Reviewing Progress
- Taking Corrective Action

MANAGING A STAGE BOUNDARY

- The Stage End Report
- Next Stage Planning
- Updating the Project Plan
- Updating the Business Case
- Exception Plans

CLOSING A PROJECT

- De-commissioning the Project
- Identifying Follow-on Actions
- Evaluating The Project

EXAMINATION

- The PRINCE2 Foundation examination is a one hour multiple choice paper, taken at the end of the third day.